Adopted by the MMHA Executive annually at the AGM.



Rules of Operation

Revised May 21, 2025

Section One

Midland Minor Hockey operates under the Governance of its Constitution and the Manual of Operations of the Ontario Minor Hockey Association. Midland Minor Hockey is umbrellaed under the Georgian Bay Minor Hockey Association.

Section Two

All Members Code

To establish and maintain standards for participants including all players, parents, team officials, executives and volunteers. Parents/Guardians are to sign the parent code of conduct prior to the beginning of each season. Each Player is to sign the player code of conduct prior to participating in the current season of play. The standards are comprised on, but not limited to, the following principles:

- Members must respect the rights, dignity and worth of every human being and treat everyone equally within the context of their activity.
- Members have a responsibility to declare a high degree of commitment and perform to that level of commitment.
- Members must communicate and cooperate with other sports organizations, non-sports organizations, medical practitioners and educational institutions in the best interest of the players.
- Members must encourage executives, parents, players and officials to obey the rules and spirit of sport, and to treat each other in a courteous manner.
- Members must never advocate the use of performance enhancing drugs or banned substances.
- Members must be clear as to what is to be regarded as confidential information and not to divulge any such information without expressed approval of the individuals concerned.
- Members must consistently display high personal standards both professionally and personally.
- All reasonable steps must be taken to establish a safe environment in keeping with the regular and approved practices within the sport.
- Participants have a responsibility to themselves and the Association to maintain their own effectiveness, resilience and abilities.

- Members must not display an affiliation with any business or organization in a manner that falsely implies sponsorship or accreditation by that group.

Team Officials Code

- Be a resource person able to assist the athlete develop his/her athletic potential and self-dependency.
- Recognize individual differences in athletes and always think of the athletes long-term best interests. Aim for excellence based on realistic goals. The activity undertaken must be suitable for the age and ability of the players.
- Lead by example. Teach and Practice cooperation, self-discipline, respect for officials and opponents and proper attitudes in language, dress and deportment. Rules are mutual agreements that no one should evade or break.
- Make sport challenging and fun. Skills and techniques need not be learned painfully. Ensure that all equipment and facilities meet current safety standards.
- Be honest and consistent with athletes. They appreciate knowing where they stand.
- Be prepared to interact in a positive manner with administrators, league officials, on-ice and off-ice officials and parents.
- Be responsible people who are flexible and willing to continually learn and develop/
- Follow the advice of a physician when determining when an injured player is ready to play again.
- Set and monitor the boundaries between a working relationship and friendship with players. Team officials must realize that certain situations or friendly actions could be misinterpreted, no only by the player, but also by others motivated by jealousy, dislike or mistrust and could lead to allegations of misconduct or impropriety.
- Conduct of the team on and off the ice is the responsibility of the Team Officials.

Parent Code

- Do not force an unwilling child to participate in sports.
- Remember, children are involved in organized sports for their enjoyment, not yours.
- Encourage your child to always play by the rules.
- Teach your child that honest effort is more important than victory so that the result of each game is accepted without undue disappointment.
- Turn defeat to victory by helping your child work towards skill improvement and good sportsmanship.
- Never ridicule or yell at your child for making a mistake or losing a competition.
- Remember that children learn best by example. Applaud good plays by your team and by members of the opposing team.
- Do not publicly question the officials' judgement and never their honesty.
- Support all efforts ro remove verbal and physical abuse from the children's sporting activities.

- Recognize the value and importance of volunteer team officials. They give their time and resources to provide recreational activities for your child.
- Set an example by supporting and respecting your child's team officials. When problems arise, communicate on an individual basis, after the 24 hour cool-down period. Public comments are not appropriate.

Players Code

- Play for the fun of it, not just to please your parents or coach.
- Play by the rules.
- Never argue with the officials' decisions. Let your captain or coach ask any necessary questions.
- Control your temper, no "mouthing off", breaking sticks, throwing gloves or other equipment.
- Work equally hard for yourself and your team, your team's performance will benefit and so will you.
- Be a good sport. Cheer all good players, whether it's your team or your opponents.
- Treat all players as you yourself would like to be treated. Don't interfere with, bully, or take unfair advantage of any player.
- Remember that the goals of the game are to have fun, improve your skills and feel good. Don't be a showoff or always try to get the most points or penalties.
- Cooperate with your team officials, teammates and opponents; for without them, you do not have a game.
- Remember, you are representing yourself, your parents, your team, your sponsor and your town at all times to and from the arena.

Spectator Code

- Remember that children play organized sports for their own fun and enjoyment. They are not there to entertain you and they are NOT miniature pro athletes.
- Be on your best behaviour. Don't use profane language or harass players, team officials or on-ice and off-ice officials.
- Show respect for your team's opponents. Without them, there would be no game.
- Applaud good plays by your team and the visiting team.
- Never ridicule or scold a child for making a mistake during a competition.
- Condemn the use of violence in all forms.
- Respect the officials' decisions.
- Encourage players to always play according to the rules.

Social Media Policy

Please see OMHA Social Media Policy Under Policies and Procedures 2.0 in the OMHA Manual of Operations

Section Three

Eligibility and Registration

Residency

As per OMHA Player Movement Policy.

Registration Requirements

- Registration fees are set by the GBMHA Executive prior to the start of each hockey season.
- Players will register through the GBMHA and choose MMHA as their centre of choice.
- GBMHA Policies will apply.
- All players must register with the MMHA. No player will be allowed on the ice for practices or games until basic registration fee is paid, a copy of the birth certificate is received and the Respect in Sport Parent course is done by one parent. Insurance for all players will be mandatory and such charges will be incorporated in the registration fee. Coaches will be required to cooperate in carrying out this policy.

Section Four

Equipment, Uniforms and Clothing

The Equipment Director for the GBMHA will be placed in charge of all MMHA equipment, and their duties will include keeping a running inventory of all equipment and to govern the stockroom.

MMHA Colours

MMHA teams U9 - U18 will wear the same jerseys. The uniforms are currently the colours of blue, white, gold and red and include the current MMHA Logo and socks as selected by the executive. U21 uniforms are black, orange and white and include the Midland Flyer's Logo. The U21 team will be referred to as the Midland "Jr" Flyers.

MMHA Logo

- 1. The MMHA name/logo and /or any abbreviation of Midland Centennials are the property of the Association and may not be used by anyone without express written permission from the Executive and MMHA.
- 2. Teams wishing to purchase merchandise with MMHA name/logo, and/or any abbreviation of Midland centennials must purchase these products through approved suppliers of the GBMHA and MMHA.

Number of Jerseys

- 1. Each team U9 U18 will be proved with home and away jerseys, the numbers ranging from #1 #20 and #31
- 2. All team jerseys must have the STOP sign sewn on the back.

<u>Clothing</u>

- All clothing/accessories for any member of the MMHA must be approved by the Executive and conform to MMHA colours.
- Brands as decided and approved by the board.

Approved Players Equipment

- All players equipment will be CSA approved and will follow OMHA guidelines.
- All players must wear helmets, facemasks, BNQ neck guards and all other required equipment at all times when on the ice and on the bench or insurance is null and void.

Mouthguards

It is mandatory for all players to be equipped with proper fitting mouthguards, as per OMHA guidelines, when participating in any MMHA sanctioned events such as games and practices.

MMHA Equipment

- 1. All equipment will be returned to the Equipment Director in good repair at the end of the playing season.
- 2. All jerseys are the property of MMHA and must be returned to the MMHA at the end of the playing season.
- 3. Team officials are responsible for the equipment allotted to their team.
- 4. Goaltending equipment is the responsibility of the player and the parent/guardian must sign for it at the beginning of the season, excluding U7, U8.
- 5. Game jerseys are the responsibility of the team officials. Game jerseys must be returned to the team officials after each game. Game jerseys MUST NOT BE WORN during team practices. It is the responsibility of each player to provide their own practice jersey.
- 6. Players are not to wear game jerseys for any reason other than at MMHA sanctioned events and games, unless approved by the executive prior to the event.
- 7. The coach/manager will be responsible for picking up the team jerseys and goal equipment at the equipment room and returning it after each game.
- 8. The executive must approve all equipment, uniforms, clothing and trophies.
- 9. No subsidized equipment, clothing or apparel may be purchased without approval of the executive.
- 10. MMHA offers goaltending equipment for most divisions.

- 11. All equipment purchased or donated shall be the property of MMHA. Any player wishing to borrow equipment must submit a letter to the executive for approval.
- 12. Dressing rooms and referees rooms must be locked. Keys are available through arena staff.
- 13. Anyone wishing to use MMHA equipment for non-sanction activities such as hockey school will be required to sign a contract and a deposit of \$200. The recipient is fully responsible for the replacement cost of any loss or damages. Equipment must be returned by a predetermined date. The contract will be signed and dated by the Equipment Director and the Borrower.

Section Five

Player Movement

 The MMHA Executive has the authority to move players between divisions as necessary to ensure balanced teams, appropriate skill-level distribution, and the overall functionality of the league. This discretion may be exercised in response to changes in player availability, registration numbers, or other unforeseen circumstances, and shall be guided by the best interest of the league.

Team Selection

- The executive reserves the right to determine the number of players for any team within our Association with Respect to Local League and House League teams.
- Players will all go on the ice according to the age division they are playing in.
- In a case where there are 2 or more teams in an age division, they shall be equally balanced. The teams will be selected using the following procedures.
 - All coaches involved will rate all the players using the format provided by the executive.
 - All coaches involved will agree on the ratings
 - Coaches will provide as much information as possible on the player's ratings.
 - The team selection committee will divide the teams as equally as possible.
 - The team selection committee may moe players as required if the teams are not equal.
 - Team selecting committee will consist of Head Coaches, Vice President and Initiation/Modified Ice, Jr or Sr Convenors.
 - After the final team selections have been made, the Head Coach is free to recruit the rest of his team officials, if they are to be chosen from the player's parents/guardians.
 - Requests for players to play on the same team will be at the discretion of the Team Selection Committee.

Playing or Ice Time

- Team Officials are to ensure that equal ice time is given to all players. The executive reserves the right to ensure this policy is applied.
- No players shall participate in practices of another team, unless that specific player is rostered as an affiliated player to that team on the ice.
- If a player is used as an on-ice volunteer, that player must be at least two years older than the age division on the ice and must wear full approved equipment.

Affiliated Players

- 1. Affiliation will be as per OMHA Manual of Operations "Regulation 7" and in addition to "Regulation 7.1"
 - a. No Player may be put on an affiliated player list without consent of the player's parents, legal guardians and rostered coach.
 - b. Prior to affiliation a player from the approved list for games or practices, the requesting coach must first receive permission from the rostered team coach. Once permission is received from the rostered coach, the requesting coach must receive permission from the player's parents/guardian. This must be done prior to each individual affiliation request.
 - c. On same day play, complete participation in the rostered teams' game must occur first.
- 2. Affiliation will only be permitted under the following circumstances:
 - a. When a team is missing one or more players from its approved roster due to illness, injury, suspension, vacation, work or personal business.
 - b. Where a team has an unusually low number of rostered players. Please Note: The MMHA executive will determine if a team qualifies for this criteria.
- 3. Ice time for affiliated players will be as follows:
 - a. An affiliated player may take regular shifts as determined by Team Officials.
 - b. An affiliated player may see minimal or no ice time in a game they have been called up for.
 - c. All affiliated players must be invited to participate in team practices, bearing in mind that the affiliated player's primary team responsibilities for games and practices must come first.
- 4. Goalie Affiliated Player Rule: If there are 2 goalies rostered to a team and one of the goalies is unavailable, the affiliated goalie may be brought up, but the rostered goalie must start the game.
 - a. Away tournaments an affiliated goalie must play at least one game.
 - b. If there is only one goalie rostered, an affiliated goalie can be called up but the rostered goalie must start the game.
- 5. Any coach found in contravention or purposely misusing the Affiliated Player rule will face immediate disciplinary action, up to and including suspension.
- 6. AP Fees will be determined by the GBMHA.

Select Teams

- 1. There will be a minimum of 15 players on the select team roster unless otherwise approved by the MMHA executive
- 2. Select teams can consist of players from both MMHA and PMHA LL teams.
- 3. No player on a select team can be released to make room for any player with the exception of illness, injury or approval of the MMHA executive.
- 4. There will be tryouts for select teams.
- 5. The cost of the select team will be determined by the GBMHA Executive.
- 6. Tournament fees are the responsibility of the team.
- 7. The Convenor of the division must be notified of any exhibition games and all tournaments.
- 8. The team is responsible for paying for referees and timekeepers for home exhibition games.
- 9. No tournaments will be booked during Local League Playoffs.
- 10. Select team coaches will be chosen by the MMHA Executive.
- 11. Local League takes precedence over select games and tournaments.
- 12. OMHA Rules apply
- 13. Select teams cannot play GBMHA Rep teams.
- 14. Select teams cannot play MMHA or PMHA Local League teams.
- 15. The select team roster must be filled out by the Vice President and given to the GBMHA registrar.

Selection of Coaches

- 1. All coaching candidates must apply by the deadline.
- 2. Candidates should have experience as both a player and a coach
- 3. Overall player improvement and enjoyment are more important than the win/loss record of a particular team rating coaching ability.
- 4. Coaches in all divisions must be certified by OMHA Policies
- 5. Coaches will be choses by the executive, an interview may take place if there are multiple candidates.
- 6. All team officials must be approved for their positions by the executive.
- 7. All team officials shall have their duties outlined in writing by the executive and failure to follow those guidelines shall result in that team official being suspended.
- 8. The team officials must follow the constitution and the Rules of Operation of the MMHA and decisions of the executive in regards to the best interests of MMHA. Failure to do so shall result in immediate suspension.
- 9. Any applicant that has been previously suspended by the MMHA will be dealt with on an individual basis.
- 10. All applicants must do a Vulnerable Sector Screening as per OHF Policy.

Section Six

Conduct and Discipline

Alcohol/ Illegal Drugs

All MMHA sanctioned events, where minors are present, will be alcohol and drug free, including associated transportation.

Code of Conduct

- Any violation of the MMHA Rules of operation of the MMHA Constitution or OMHA Code of Conduct by any member shall render such member liable to disciplinary action in accordance with the Disciplinary Policy of the OMHA (contained in the OMHA Manual of Operations)
- 2. If a Team Official or Player is accused of abuse or harassment, the GBMHA Risk Management Committee. GBMHA will follow their policies and procedures on abuse and harassment.

Speak Out/ Respect in Sport Activity Leader

1. All executive members and team officials are required to attend the Respect in Sport Activity Leader course. This is reimbursed by MMHA.

Section Seven

Coaches/Managers/Trainers

- 1. All Team Officials must be registered on CHA Team Officials Registration Certificates and Approved Rosters. Only approved Team Officials will be allowed on the bench during any game.
- 2. The team coach/manager shall be responsible for the conduct of the team in any arena and shall have players dressed and on or off the ice at the prescribed time.
- 3. Team officials must remain in the dressing room area until all players have departed.
- All coaches and managers must maintain supervision in the dressing room at all times. Team Officials are representatives of MMHA and the TWO DEEP RULE is in effect at all times.
- 5. Carded team officials shall not consist of more than 1 spouse (common-law) per team.
- 6. All coaches, managers and trainers shall be approved by the MMHA Executive.

Responsibilities of the Head Coach

1. Any coach who has had their certification rescinded by the OMHA/CAHA will be responsible for re-certifying at their own expense.

- 2. Follow the constitution and rules of the MMHA/GBMHA
- 3. Attend all MMHA scheduled team officials meetings.
- 4. Evaluate and rank players so that the executive can make an informed decision when evenly dividing the teams.
- 5. In conjunction with the other Team officials, be responsible for the team during all MMHA sanctioned events.
- 6. In conjunction with the other Team officials, plan and execute all practices and game plans.
- 7. Be responsible for all MMHA equipment and all MMHA coaching materials.
- 8. Collecting all MMHA Jerseys after each game.
- 9. Hold a team meeting at the beginning of the season to outline the standard team rules to players and parents/legal guardians.
- 10. Attend 75% of your team's games and practices, or you may be subject to suspension.
- 11. Other duties as required.

Responsibilities of the Assistant Coach

- 1. Any coach who has had their certification rescinded by the OMHA/CAHA will be responsible for re-certifying at their own expense.
- 2. Follow the constitution and rules of the MMHA/GBMHA
- 3. Evaluate and rank players so that the executive can make an informed decision when evenly dividing the teams.
- 4. In conjunction with the other Team officials, be responsible for the team during all MMHA sanctioned events.
- 5. Assist with collection of team jerseys and equipment.
- 6. Helping players with equipment in the dressing room.
- 7. You must attend 75% of your team's games and practices, or you may be subject to suspension.
- 8. Other duties as required.

Responsibilities of the Manager

- 1. Follow the Constitution and Rules of Operation of the MMHA.
- 2. In conjunction with the other Team officials, be responsible for the team during all MMHA sanctioned events.
- 3. Locate dressing rooms for the team each ice time.
- 4. Fill out game sheets.
- 5. Collect team copies of game sheets after each game/ ensure game sheet is uploaded on the ipad on gamesheet inc.
- 6. Ensure the dressing room is locked and left tidy.
- 7. Maintaining a record of individual and team statistics, if required.

- 8. You must attend 75% of your team's games and practices, or you may be subject to suspension.
- 9. Complete fundraising applications and submitting to the Fundraising Director with adequate time for approval should your team decide to do so.
- 10. Keep accurate records of all fundraising initiatives the team is approved to do.
- 11. Other duties as required.
- 12. Collect all player Media Forms sign by the parent/guardian giving permission for their child's picture and name to be posted on the website.

Responsibilities of the Trainer

- 1. Any trainer who has had their certification rescinded by the OMHA/CAHA will be responsible for re-certifying at their own expense.
- 2. Follow the Constitution and Rules of Operation of the MMHA.
- 3. In conjunction with the other Team officials, be responsible for the team during all MMHA sanctioned events.
- 4. Ensuring First-aid kit is stocked and water bottles are available for each activity where they are required.
- 5. Collect complete medical information forms for all players and maintain a file of the forms.
- 6. Checking all players' equipment prior to games and practices.
- 7. Make necessary repairs and adjustments. If beyond the scope of the trainer, inform the parent/legal guardian of what is required.
- 8. Leading team in stretching exercises prior to ice time.
- 9. Attending to injured players.
- 10. The trainer will fill out an OMHA Case Report anytime a player is removed from the ice due to injury. A copy of the Case Report will be forwarded to the OMHA Centre Contact. The trainer will retain the original. If the injury is serious the OMHA Centre Contact will inform the REM and the OMHA immediately.
- 11. The trainer will fill out an OMHA Canadian Hockey Injury report and an OMHA Case Report any time a player is removed from the ice and requires medical attention due to injury. A copy of the INjury Report and Case Report will be forwarded to the OMHA Centre Contact. The trainer will retain the original. If the injury is serious the OMHA Centre Contact will inform the REM and the OMHA Immediately. MMHA is not responsible for the ambulance costs, etc.
- 12. Any player requiring medical attention due to injury will need to produce a doctor's note, to the trainer, to return to play. The trainer will attach the note to the original injury report.
- 13. Attend 75% of your team's games and practices, or you may be subject to suspension.
- 14. Other duties as Required.

Section Eight

Subsidization

<u>Courses</u>

- MMHA will pay the cost for any approved coach to attend an OMHA approved clinic. MMHA will pay the cost for any approved coach to attend an OMHA approved level refresher clinic. In order to be reimbursed, coaches will provide a receipt and photocopy of their certification to the treasurer.
- 2. MMHA will pay the cost for any approved trainer to attend an OMHA HTCP clinic, including OMHA HTCP refresher course. In order to be reimbursed, trainers will provide a receipt and photocopy of their certification to the treasurer.
- 3. MMHA will pay the cost of any member who is required to have the Respect in Sport Activity Leader course and OMHA approved PRS clinic. In order to be reimbursed, members will provide a receipt and photocopy of their certification to the treasurer.

Executive Expense/Expenditures

- 1. All executive members attending the OMHA AGM will have their receipts reimbursed to a maximum of \$25 per day for cost of food. Hotel expenses will be paid in advance by the MMHA.
- 2. Executive members attending meetings out of town, required by their position on the executive will receive the same mileage reimbursement as OMHA referees.
- 3. Executive members will be reimbursed for out of pocket expenses such as long distance charges, faxes, paper, postage etc.
- 4. All expenditures must be approved by the president and treasurer. No one will receive payment for any item that has not been pre-authorized. Anything over \$200 must be approved by the MMHA executive.

Team Tournament Subsidy

We believe that by offering upfront payment for tournament fees, teams will be able to secure their spots more efficiently. Removing the financial burden on teams during the registration process will encourage greater participation in tournaments, fostering a stronger more competitive hockey community.

- 1. Advance Payment: MMHA will pay for up to two tournament fees per team, allowing teams to secure their participation without any financial constraints. By covering these fees in advance, we can ensure that teams have a guaranteed spot in the tournaments. Payment will be made directly to the tournament hosts, not the team.
- 2. Repayment by December 1st: to maintain financial and accountability, all teams who receive advance payment for their tournament fees commit to repaying the paid fees to MMHA no later than the 1st of December. This timeline provides sufficient opportunity for teams to manage their finances and fulfill their obligations promptly.

- 3. Clear Documentation: To ensure transparency and clarity, each team will work closely with the MMHA treasurer and divisions convenors to establish a formal agreement outlining terms and conditions of advance payment. This agreement will include the repayment deadline, payment methods, and any applicable penalties for late payments or non-compliance.
- 4. Teams participating in GBMHA tournaments will receive 50% off their tournament registration.

Section Nine

Fundraising

As per GBMHA fundraising policies.

Section Ten

Sponsorship

As per GBMHA sponsorship policies.

Section Eleven

Games, Playoffs, Tournaments, Exhibition Games

Exhibition Games

- 1. All exhibition games must be approved by the Vice President and the Ice Scheduler, and a travel permit for both home and away games must be submitted. Information about the game must be sent to the VP for them to submit this. A travel permit is mandatory!
- 2. The team hosting the exhibition game is responsible for paying referees and timekeepers and notify the ice scheduler and referee assignor so officials can be arranged.
- 3. Exhibition games are not allowed between rep and local league teams.
- 4. Ice time is cancelled by the ice scheduler only

Section Twelve

Awards Ceremony

- 1. An annual awards ceremony will be hosted at the end of the season for all divisions.
- 2. A committee will be set up to oversee the planning awards ceremony.
- 3. Any expenditures/spending of MMHA funds for awards night must be approved by the MMHA executive.

4. The treasurer must receive a financial statement within 2 weeks of the awards night from the committee chairperson.

Section Thirteen

Discipline/Harassment

- 1. Verbal abuse to officials, players, bench personnel and MMHA executive members will not be tolerated.
- 2. The Risk Management Committee is through the GBMHA and upon evidence of misconduct will be reported to them.
- 3. 24 Hour Cool Down Rule MMHA stresses that the coaching staff clearly communicates to the parents that if there is a complaint to be lodged, the affected party waits 24 hours before lodging the complaint.
- 4. Disciplinary prob; lems of a drug, alcohol or violent nature will not be tolerated and will be brought before the Risk Management Committee within 24 hours of the incident.
- 5. All executive members and bench personnel must complete the Respect In Sport Activity Leader Certification.

Appeal Process

Any participant not satisfied with the results of their review may, in writing, submit an appeal to the Executive of the Midland Minor Hockey Association. A final decision will be made after review and the participant will be notified in writing of the decision.

Criminal Record Checks

In keeping with the best interest of the participants of Midland Minor Hockey, any member of the MMHA executive, any bench staff, or on-ice volunteers are required to have a Criminal Record Check with Vulnerable Sector screening completed by the OPP every (3) years. Checks must be submitted through the OHF screening portal.

The OHF will review the record checks. OHF reserves the right to deny a participant permission to volunteer based on any criminal record found. The OHF must approve your check before you are able to volunteer.

A memorandum of agreement between GBMHA and the OPP will be signed and followed according to the contents of the memorandum.

In keeping with the best interest of the participants of Midland Minor Hockey and realizing that every person is innocent until proven guilty, any member of the Midland Minor Hockey Executive or any player, bench staff, or on ice volunteer that is charge with an offense under the Criminal Code of Canada, Welfare, Food and Drug Act, Narcotic Control Act or Unemployment Insurance Act of Canada, shall be suspended from performing his/her duties until the completion of all criminal proceedings against them.

Website Usage

The coach and manager from each team will sign the website usage agreement form in order to have access to their team's web page. The manager is to in put suspensions into the oneDB.

A parent/guardian will sign the Player Media Form in order to give permission for their child's picture and name to be posted on the GBMHA website.

<u>General</u>

No photo or video recording equipment of any type allowed to be used in the dressing rooms; this may result in a suspension and/or police being called.